



Report of Clergy on Voluntary Leave of Absence - 2021

Please read ¶1353.8, *2016 Book of Discipline* copied on the back of this form. Complete this report and submit it to the Pastor of the church where your Charge Conference membership is held prior to the Charge Conference. This is a written report only. You will not be asked for an oral report at Charge Conference. **In compliance with the 2016 Book of Discipline, you should also send a copy of this report to the Conference Board of Ordained Ministry, Office of Clergy Excellence, 450 Martin Luther King Jr. Ave., Lakeland, FL, 33815.**

Please report the following ministerial activities you have been involved in this year. All responses should cover the period from last year's charge conference, or the date you were approved for leave of absence, to a Sunday near the time of this year's charge conference. Unless you are granted special permission by the bishop, you are limited to ministerial activities to the charge conference in which your membership is held. Note that written permission of the pastor in charge is required for ministerial functions to be performed within the charge conference in which you hold membership.

Name _____ Email _____

Address _____ Phone _____

City, State, Zip _____

Church where Charge Conference Membership is held (church name & city)

	Number?	Where? For whom?
Sermons delivered:	_____	_____
Marriages performed:	_____	_____
Baptisms administered:	_____	_____
Funerals Conducted:	_____	_____

Other activities related to the ministerial office (specify):

Signature: _____

Date: _____

Signature of Pastor of church where Charge Conference Relationship is held:

Date: _____

¶353.8 Leave of Absence *2016 Book of Discipline*

After consultation and with the written consent of the pastor in charge, and with the approval of the district superintendent and the staff-parish relations committee of a local church, clergy members shall designate a charge conference within the bounds of the annual conference to which they shall relate and submit an annual report. They shall report all marriages performed, baptisms administered, funerals conducted and other ministerial activities to the charge conference, pastor in charge, and Board of Ordained Ministry. The exercise of this ministry shall be limited to the charge conference in which their membership is held and with the written permission of the pastor in charge unless special permission is granted by the bishop of the conference where membership is held. With the permission of the bishop of the conference where membership is held, under the supervision of the district superintendent, the clergy member may preach, teach, perform marriages, and, if holding sacramental privileges, administer the sacraments outside of the charge where membership is held.