

RESPONDING TO COVID-19:

Step-by-Step Guidance on Handling Positive Coronavirus Test Results

Scenario	What Should I Do?
Staff member/volunteer tests positive AND the church and/or school is <u>closed</u>	<ul style="list-style-type: none">• Contact local health department and follow guidance (record contact).• Staff/Volunteer to be out of work for prescribed self-isolation time.• Follow OSHA guidelines.• If staff says illness is work-related, report WC claim.• Notify SPRC.• Notify other staff/volunteers (click here to download a template).
Staff member/volunteer tests positive AND the church and/or school is <u>open</u>	<ul style="list-style-type: none">• Contact local health department and follow guidance (record contact).• Staff/Volunteer to be out of work for prescribed self-isolation time.• Follow OSHA guidelines.• If staff says illness is work-related, report WC claim.• Notify SPRC.• Notify staff, volunteers, congregation & parents(click here to download a template).
Staff member/volunteer or child tests positive AND the church and/or school is open. The open school is a daycare/ childcare center/daycamp	<ul style="list-style-type: none">• Follow the applicable instructions in the scenario above.• Follow the directives from Department of Children & Families.
Member of congregation tests positive AND member has been on campus within the last 14 days	<ul style="list-style-type: none">• Contact local health department and follow guidance (record contact)• Notify staff, volunteers, congregation & parents(click here to download a template).

