



**CERTIFIED LAY SPEAKER
ANNUAL REPORT TO THE CHARGE CONFERENCE
Initial Application or Request for Renewal**

Report for year ending _____

(Part 1) DATA ON THE LAY SPEAKER

Name Mrs. ___ Ms. ___ Mr. _____
Address _____
City/State/Zip _____
Telephone (H) _____ (C) _____
E-mail _____
Name of District _____
Name of Church _____
Church Address _____
City/State/Zip _____
Church Telephone _____

(Part 2) STATUS OF THE LAY SPEAKER (Please note that a lay speaker is a Certified Lay Servant. Once approved as a Certified Lay Speaker, only one annual report must be filed.)

For initial application as a Certified Lay Speaker ()

1. Are you currently a Certified Lay Servant? ___yes ___no
2. What year did you complete your Basic Course? _____
3. What year did you complete your last Advanced Course for lay servant certification? _____
4. What was the title of your Advanced Course? _____
5. Which of the following required Lay Speaking courses have been completed?
Leading Worship ___ Leading Prayer ___ Discovering Spiritual Gifts ___
Preaching ___ United Methodist Heritage ___ United Methodist Polity ___

(Initial application shall be accompanied by completion certificates for the Basic Course and for the six required courses. Upon completion of the required course work, the Lay Speaker candidate will be examined by the District Committee on Lay Servant Ministries and recommended to the Conference Committee on Lay Servant Ministries to be considered for certification.)

For renewal as a Certified Lay Speaker ()

1. What year did you first become a Certified Lay Speaker? _____
2. Date of last review of Certified Lay Speaker status: _____ Approved: ___yes ___no
3. What year did you complete your last Advanced Course? _____
4. What was the title of your last Advanced Course? _____

(Renewal application will be accompanied by the last Certification document as a lay speaker, as well as completion certificates for all training since the last certification as a lay speaker.)

(Part 3) REQUEST OF THE CERTIFIED LAY SPEAKER

I request recommendation of my pastor and my charge conference to begin/renew as a Certified Lay Speaker for the ensuing year.

Date _____ Certified Lay Speaker _____

(Part 4) RECOMMENDATION OF THE PASTOR

I recommend the above person to begin or renew as a Certified Lay Speaker for the ensuing year.

Date _____ Pastor _____

(Part 5) RECOMMENDATION OF THE CHURCH COUNCIL/CHARGE CONFERENCE

The church council/charge conference of _____ (church/charge) recommends the above person to begin or renew as a Certified Lay Speaker for the ensuing year.

Date _____ Presiding Elder/Church Council Chair: _____

(Part 6) REVIEW/RECOMMENDATION BY THE DISTRICT COMMITTEE ON LAY SERV. MINISTRIES

Recommended: Date _____ District Director _____

(Part 7) REVIEW AND APPROVAL BY THE CONFERENCE COMMITTEE ON LAY SERV. MINISTRIES

Approved: Date _____ Conference Director _____

To be completed by those requesting renewal as a Certified Lay Speaker)

(Part 8) MINISTRIES BY THE LAY SPEAKER

During the past year I have participated in *caring ministries* as follows:

- served as a volunteer in a care-giving institution
- provided one-on-one caring
- at a hospital, nursing home, or to a shut-in
- in membership/evangelism visitation
- served in caring/outreach projects (food pantry, prison ministry, etc)
- other caring activities (Please list) _____

During the past year I have participated in *leading ministries* as follows:

- served as member of committee, board, commission, council, task force, etc.
- as a volunteer at a community agency
- at my local church
- beyond my local church
- on my District ___ Conference ___ Jurisdiction ___ General Church level
- other leading activities (Please list) _____

During the past year I have participated in *communicating ministries* as follows:

- brought message in _____ worship services
- served as worship leader in _____ services
- delivered _____ devotional messages
- taught _____ classes
- shared my faith story _____
- other speaking activities (Please list) _____

During the past year I have participated in additional opportunities for ministry as follows:

(Part 9) PERSONAL AND SPIRITUAL GROWTH BY THE LAY SPEAKER

In what activities have you engaged and/or what books have you read or used during the past year to help you develop your devotional life; improve your understanding of the Bible; improve your understanding of The United Methodist Church; and to improve your skills in caring, leading, communicating and speaking?

(Part 10) FEEDBACK BY THE LAY SPEAKER

Do you feel called to be in service in any area of ministry, either in the church or outside the church, in which you are not currently involved? yes no If yes, please list those areas below:

What additional training or support do you need or would suggest to further your ministry:

Give any recommendations you have for improving Lay Speaking Ministries in your District/Conference:

PLEASE USE ADDITIONAL PAGES AS NEEDED