Summer Pastoral Ministry Internship Program
INTERN APPLICATION
The Office of Clergy Excellence, a Connectional Ministry of the Florida Conference of the United Methodist Church, sponsors the Summer Pastoral Ministry Internship Program. This program is for young adults, ages 18-26, who are interested in exploring ordained ministry through 10-week summer internships at United Methodist Churches and other approved extension ministry settings within the Florida Conference. These internships seek to provide a holistic, hands-on experience in pastoral ministry within a variety of areas of responsibility and under the guidance of a supervisor.

Site Internship Dates  Monday, May 28, 2018 through Friday, August 3, 2018
Orientation & Training Day  Friday, May 25, 2018 (Students and Supervising Pastors)
Intern Reflection Day  Monday, August 6, 2018 (Students Only)
Hours  30 hours/week as scheduled with Supervising Pastor
Housing  Provided in congregant’s home, if needed
Stipend  $3,500.00 ($1,500. host site, $1,500. Office of Clergy Excellence, plus an additional $500 from the Office of Clergy Excellence IF the Intern attends both the Orientation and Reflection Days)

Responsibilities of Intern:
• Fulfill the terms of the internship (assigned leadership role, tasks, work hours, read assigned text, etc.)
• Provide own transportation and meal costs, as well as any personal expenses
• Weekly check in with Office of Clergy Excellence

Responsibilities of Supervising Pastor/Minister:
• Develop an internship job description that clearly lays out expectations and desired outcomes
• Meet weekly with intern for supervision and reflection, or designate an alternate supervisor in your absence
• Provide intern with a wide variety of tasks and experiences in ministry
• Allow intern to have hands-on experience, with regular feedback in preaching, teaching, worship leadership, pastoral care, administration, and outreach/mission
• Support the intern’s vocational discernment
• Read and review the required text: Let Your Life Speak by Parker Palmer, with the intern.

Responsibilities of Host Site:
• Provide adequate housing/utilities for intern’s 10-week program in a congregant’s home, if needed
• Contribute $1,500 to the intern’s stipend and, with the $1,500 that will be sent to the host site during the first week of the internship from the O.C.E., pay the student $3,000 for 10 weeks.

Responsibilities of Office of Clergy Excellence:
• Contribute $1,500.00 to the intern’s stipend which will be sent to the host site the first week of the internship, plus an additional $500 which will be given to the intern as a check at the end of the internship, IF the intern attends both the Orientation and Reflection Days.
• Train interns and supervisors before the program start date— Friday, May 25, 2018 from 10am to 3pm at the Conference Office in Lakeland. Training will include Child Youth Protection Training, and a background check.
• Lead a Reflection Day for interns at the conclusion of the program— Monday, August 6, 2018 from 10am to 3pm at the Conference Office in Lakeland.
PERSONAL INFORMATION

Name__________________________________________ Date of Birth__________________________

Email Address___________________________________ Phone Number________________________

Mailing Address__________________________________________

College/University (if applicable)______________________ Expected graduation date________________

Valid Drivers License? Yes ______ No ______ If yes, State_________ Expiration date___________

MINISTRY INVOLVEMENT

Church Membership ________________________________ Pastor: __________________________

Campus Ministry (if applicable) __________________________

Describe your involvement in your local church, campus ministry, or other ministries, as well as any other ministry leadership experience.

_________________________________________________________________________________

_________________________________________________________________________________

_________________________________________________________________________________

_________________________________________________________________________________

Please list two people and their contact information—pastors, campus ministers, or ministry leaders who know you well—as your references.

_________________________________________________________________________________

_________________________________________________________________________________

What track of ordained ministry are you considering?  □ Elder  □ Deacon  □ Unsure
Why are you considering a calling and career in pastoral ministry?

________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

How would you describe your level of certainty about having a call to ordained ministry?

□ Definitely certain        □ Fairly certain, but unsure of the specifics        □ Uncertain, just checking it out

How would this internship help you to gain clarity about your call?

________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

INTERNSHIP PLACEMENT INFORMATION

If you are selected as an intern, we will be placing you in one of the available ministry settings for the summer. We want to know more about you and your background as we select the best possible setting for you.

Primary language ___________________________ Other languages you speak ___________________________

Ethnicity ________________________________ Are you interested in a cross-cultural ministry setting? ___________

Would you be most interested in a rural, suburban, or urban ministry setting? ___________________________

Why? ___________________________________________________________________________________

Is there a particular location where you would like to serve? If yes, where and why? ___________________________

________________________________________________________________________________________

What are your gifts for ministry? ______________________________________________________________

________________________________________________________________________________________
What are you most passionate about in ministry?

What skills in ministry would you most like to develop during this internship?

Describe your current spiritual practice. What nurtures your relationship with God, self, and neighbor?

APPLICATION PROCESS
Please return your completed application via email or mail by April 30, 2018.

EMAIL  hfinley@flumc.org
MAIL  Office of Clergy Excellence, 450 Martin Luther King Jr. Ave, Lakeland, FL 33815

Orientation & Training Day will be Friday, May 25, 2018 at the Florida United Methodist Center, 450 Martin Luther King Jr. Ave, Lakeland, FL 33815, from 10 am to 3 pm, and will include lunch. This will be for Students and Supervising Pastors.

Intern Reflection Day will be Monday, August 6, 2018 at the Florida United Methodist Center, 450 Martin Luther King Jr. Ave, Lakeland, FL 33815, from 10 am to 3 pm, and will include lunch. This will be for Students only.

Do you have any dietary needs and/or restrictions?

If you have questions, please contact Holly Finley hfinley@flumc.org or Rev. Sara McKinley smckinley@flumc.org or by phone at 863-688-5563, ext 134.