

## GENERAL CONFERENCE 2016

### ADOPTED LSM LEGISLATION

#### **Hired Pulpit Supply (60664-MH-¶205.4-G)**

##### **¶ 205.4:**

When a pastoral charge is not able to be served by an ordained or licensed minister, the bishop, upon recommendation of the cabinet, may assign a qualified and trained layperson, lay minister, or lay missionary to do the work of ministry in that charge. The layperson is accountable to the district superintendent or another ordained or licensed minister appointed to oversee the charge, who will make provision for sacramental ministry. Upon the bishop's assignment, the layperson will be assigned an additional clergyperson as a guide to provide support in the assignment. If the assignment is to continue longer than one year, within that year, the layperson will begin the process of becoming either a certified lay minister or a certified candidate, thus coming under the care of the District Committee on Ministry. The layperson assigned is also accountable to the policies and procedures of the annual conference where assigned.

#### **Certified Lay Servant (60094-DI-¶266-G)**

¶ 266. *Certified Lay Servant*—1. A certified lay servant is a professing member of a local church or charge, or a baptized participant of a recognized United Methodist collegiate ministry or other United Methodist ministry setting, who desires to serve the Church and who knows and is committed to Scripture and the doctrine, heritage, organization, and life of The United Methodist Church, and who has received specific training to witness to the Christian faith through spoken communication, to lead within a church and community, and to provide caring ministry.

2. The certified lay servant serves the local church or charge (or beyond the local church or charge) in ways in which his or her witness, leadership, and service inspires others to a deeper commitment to Christ and more effective discipleship. The certified lay servant, through continued study and training, should prepare to undertake one or more of the following functions, giving primary attention to service within the local church or charge, United Methodist collegiate ministry, or other United Methodist ministry setting:

- a) Provide leadership, assistance, and support to the program emphases of the church or other United Methodist ministry.
- b) Lead meetings for prayer, training, study, and discussion when requested by the pastor, district superintendent, or committee on Lay Servant Ministries.
- c) Conduct, or assist in conducting, services of worship, preach the Word, or give addresses when requested by the pastor, district superintendent, or committee on Lay Servant Ministries.
- d) Work with appropriate committees and teams which provide congregational and community leadership or foster caring ministries.

- e) Assist in the distribution of the elements of Holy Communion upon request by a pastor.
- f) Teach the Scriptures, doctrine, organization, and ministries of The United Methodist Church.

3. One may be recognized as a certified lay servant by the district or conference committee on Lay Servant Ministries after he or she has:

- a) Obtained recommendation from the pastor and the church council or charge conference of the local church or other United Methodist ministry in which he or she holds membership.
- b) Completed the Lay Servant Ministries BASIC course.
- c) Completed a Lay Servant Ministries advanced course.
- d) Applied to and had qualifications reviewed by the district committee on Lay Servant Ministries, or equivalent structure (See ¶668.3).

4. Recognition as a certified lay servant may be renewed annually by the district committee on Lay Servant Ministries, or equivalent structure, after the certified lay servant has:

- a) Submitted an annual report and renewal application to the charge conference or church council and to the district committee on Lay Servant Ministries, or equivalent structure, giving evidence of satisfactory performance as a certified lay servant.
- b) Obtained recommendation for renewal from the pastor and the church council or charge conference of the local church or other United Methodist ministry in which he or she holds membership.
- c) Completed a Lay Servant Ministries advanced course in the last three years.

5. A certified lay servant may transfer certification to another district or conference upon receipt of a letter from the previous district's committee on Lay Servant Ministries, or equivalent structure, confirming current certification and the completion date of the most recent advanced course taken. Further renewal is in accordance with ¶266.4.

6. It is recommended that a service of commitment be held for persons recognized as certified lay servants.

7. Lay Servant Ministries courses shall be those recommended by the General Board of Discipleship or alternative advanced courses approved by the conference committee on Lay Servant Ministries. Courses should be inclusive of language and cultural groups as relevant to the context. Lay Servant Ministries' courses are open to all, whether or not a participant desires recognition as a certified lay servant.

8. A certified lay servant is a volunteer but an honorarium for pulpit supply is appropriate.

### **Certified Lay Speaker (60095-DI-¶267-G)**

¶ 267. *Certified Lay Speaker*—1. A certified lay speaker is a certified lay servant (or equivalent as defined by his or her central conference) whose call has been affirmed by the conference committee on Lay Servant Ministries or equivalent structure to serve the church in pulpit supply in accordance and compliance with ¶341.1.

2. The certified lay speaker serves by preaching the Word when requested by the pastor, district superintendent, or committee on Lay Servant Ministries, in accordance and compliance with ¶341.1.

3. One may be certified as a lay speaker after he or she has:

- a) Been certified as a lay servant (or equivalent as defined by his or her central conference).
- b) Obtained recommendation from the pastor and the church council or charge conference of the local church in which he or she holds membership.
- c) Completed a track of study including courses on leading worship, leading prayer, discovering spiritual gifts, preaching, United Methodist heritage and polity, and/or other courses as determined by the conference committee on Lay Servant Ministries or equivalent structure.
- d) Interviewed with and obtained recommendation from the district committee on Lay Servant Ministries, or equivalent structure, to be submitted to the conference committee on Lay Servant Ministries, or equivalent structure, for approval and certification.

4. Recognition as a certified lay speaker may be renewed annually by the conference committee on Lay Servant Ministries, or equivalent structure, after the certified lay speaker has:

- a) Submitted an annual report and renewal application to the charge conference or church council and to the district committee on Lay Servant Ministries, or equivalent structure, giving evidence of satisfactory performance as a certified lay speaker.
- b) Obtained recommendation for continued recognition as a certified lay speaker from the pastor and the church council or charge conference of the local church or other United Methodist ministry in which he or she holds membership.
- c) Completed a Lay Servant Ministries advanced course in the last three years.
- d) In the last three years, interviewed with and obtained recommendation for renewal as a certified lay speaker from the district committee on Lay Servant Ministries, or equivalent structure, and the approval of the conference committee on Lay Servant Ministries, or equivalent structure for re-certification.

5. A certified lay speaker may transfer certification to another district or conference upon receipt of a letter from the previous district's committee on Lay Servant Ministries, or equivalent structure, confirming current certification and the completion date of the most recent advanced course taken. Further renewal is in accordance with ¶267.4.

6. A certified lay speaker is a volunteer but an honorarium is appropriate.

## **Certified Lay Minister (60096-DI-¶268-G)**

¶ 268. *Certified Lay Minister*—1. A certified lay minister is a certified lay servant, certified lay missionary, or equivalent as defined by his or her central conference, who is called and equipped to conduct public worship, care for the congregation, assist in program leadership, develop new and existing faith communities, preach the Word, lead small groups, or establish community outreach ministries as part of a ministry team with the supervision and support of a clergyperson. A certified lay minister is assigned by a district superintendent in accordance with ¶419.2.

2. The certified lay minister serves to enhance the quality of ministry much like a class leader did in early Methodism through service in the local church, circuit or cooperative parish, or by expanding team ministry in other churches and charges. As with lay ministry in early Methodism, the certified lay minister uses his or her spiritual gifts as evidence of God's grace.

3. One may be recognized by the conference committee on Lay Servant Ministries, or equivalent structure, as a certified lay minister after he or she has:

a) Been certified as a lay servant, lay missionary, or equivalent as defined by his or her central conference.

b) Obtained written recommendation from the pastor and the church council or charge conference of the local church in which he or she holds membership.

c) Completed a track of study for certified lay ministers relevant to the candidate's assignment as defined by the General Board of Discipleship, or the National Plan for Hispanic/Latino Ministry in collaboration with the General Board of Discipleship, and the conference committee on Lay Servant Ministries or equivalent structure.

d) Received a letter of recommendation from his/her district superintendent.

e) Had all requirements for certification, including appropriate screening and assessment as defined by the annual conference, reviewed by the conference committee on Lay Servant Ministries, or equivalent structure, for referral to the district committee on ordained ministry for examination of persons who have applied in writing to be certified lay ministers and to make recommendation for certification (see ¶666.10). After the district committee on ordained ministry interviews the candidate, the district committee on ordained ministry will make a recommendation to the conference committee on Lay Servant Ministries for final certification by that committee.

4. Recognition as a certified lay minister may be renewed every two years by the conference committee on Lay Servant Ministries, or equivalent structure, after the certified lay minister has:

a) Submitted an annual report to the charge conference or church council where membership is held and to the conference committee on Lay Servant Ministries, or equivalent structure, giving evidence of satisfactory performance as a certified lay minister.

b) Obtained a ministry review by the committee on pastor-parish relations, church council, or charge conference from the congregation of which he or she is a member, or when under assignment, from the committee on pastor-parish relations, charge conference, or supervisory board of the ministry setting in which he or she is assigned.

c) Completed a Lay Servant Ministries advanced course or approved continuing education event, as defined by the conference committee on Lay Servant Ministries or equivalent structure in the last two years.

d) Obtained recommendation for recertification from the district superintendent.

e) Had all requirements for recertification reviewed by the conference committee on Lay Servant Ministries, or equivalent structure, for referral to the district committee on ordained ministry for examination of persons who have applied in writing to be renewed as certified lay ministers and to make recommendation for recertification (see ¶666.10). After the district committee on ordained ministry interviews the certified lay minister, the district committee on ordained ministry will make a recommendation to the conference committee on Lay Servant Ministries for final recertification by that committee.

5. A certified lay minister may transfer certification to another district or conference upon receipt of a letter from the previous conference committee on Lay Servant Ministries, or equivalent structure, confirming current certification and the completion date of the most recent advanced course taken. Further renewal is in accordance with 268.4.

6. A certified lay minister is not eligible for support by equitable compensation funds or pension funds that are provided for clergy. If a certified lay minister is a lay staff member of a church, circuit or cooperative parish, the local congregation is encouraged to provide compensation and withhold taxes appropriate to a layperson.

#### **Lay Missioner (60098-DI-¶270-G)**

¶ 270. *Lay Missioner*—Lay missioners are committed laypersons, mostly volunteers, who are willing to be trained and to work together as a ministry team with their pastor-mentor, in order to develop and lead faith communities, establish community ministries, develop church school extension programs, and engage in congregational development with and into the local community. Lay missioners are formed according to, and follow the guidelines established by, the National Committee of the National Plan for Hispanic/Latino Ministries Ministry, working in conjunction with the annual conference. They are certified jointly by their annual conference and the National Plan for Hispanic/Latino Ministry. The ministry team is supported by and accountable to the local congregation, district or annual conference entity that assigns it to its mission. The concept of the lay missioner is based theologically on the ministry of the laity, in order to complement the work of the pastor.

A certified lay missioner shall be equivalent to a certified lay servant in the processes of certification as a lay minister (¶ 268, §§ 3-6); and the Module I-Module II formational sequence and Module IIIs for continuing education of the National Plan for Hispanic/Latino Ministry shall be equivalent to the track of study for certified lay ministers relevant to the candidate's assignment, and the advance course or approved continuing education events described therein.

**(Paragraphs 269 and 271 have been deleted.)**