



## 2016 STEPS INTO LICENSED AND ORDAINED MINISTRY

Below is a compiled list of *Disciplinary* steps into certified candidacy, licensing, associate, provisional, and full membership. Requirements that have changed are highlighted. Your conference might have additional requirements.

### To Become a Certified Candidate (§ 310)

1. Obtain high school diploma or equivalency.
2. Be a UM member or an active, baptized participant in a UM ministry setting for at least one year.
3. Read *The Christian as Minister* and talk with your pastor, campus minister, or another deacon or elder about your call.
4. Receive charge conference approval (church or other approved ministry setting) to enter candidacy process.
5. Applicant writes to DS outlining call and desire to enter candidacy (may also include meeting with dCOM).
6. DS or other appointed officer enters candidate into UMCARES, selects Candidacy Track & Psychological Assessment Track (as appropriate).
7. DS or other appointed officer assigns mentor via UMCARES.
8. Applicant receives email invitation from UMCARES to register.
9. Mentor receives email notification from UMCARES assigning candidate.
10. DS approves candidate's application via UMCARES.
11. Candidate pays application fee and receives Candidacy Guidebook.
12. Meet with mentor (individually or with group).
13. Complete criminal background check, credit check, and psychological assessment.
14. Mentor submits report to dCOM before candidate interviews for certification.
15. Agree to live according to the highest ideals of the Christian life, as set forth in §§101–104 and §§160–166 (Social Principles).
16. Request to interview for certified candidacy with the dCOM and receive  $\frac{3}{4}$  approval of dCOM to become certified (written ballot, §666.6).
17. Mentor, Candidacy Registrar, or BOM staff indicates certification approval/denial in UMCARES.
18. Receive annual charge conference and dCOM approval to continue as certified candidate.



## To Become a Local Pastor and Be Licensed (§ 315)

1. Become a certified candidate.
2. Complete BOM-sponsored Orientation to Ministry (§ 312).
3. Successfully complete Licensing School or 1/3 of M.Div. degree.
4. Be recommended by dCOM for initial license and annual approval; receive appointment from the Bishop.

## To Become an Associate Member (§ 322)

1. Minimum forty years of age with four years' service as a full-time local pastor or equivalent.
2. Complete five-year Course of Study and minimum 60 hours toward B. A. or equivalent.
3. Recommended by dCOM and BOM.
4. Accept full-time continuing appointment.
5. Satisfy BOM physical health requirements, psychological reports, and criminal background and credit checks.
6. Complete written doctrinal examination (§324.9) and prepare written sermon on suggested Bible passage.
7. Receive clergy session approval.

## To Become a Provisional Member via Course of Study (§ 324.6)

1. Complete four years of full-time service or the equivalent.
2. Satisfy all requirements of Sections 1-3 and 7-14 of §324.
3. Complete bachelor's degree.
4. Complete Course of Study with no more than ½ taken online or via correspondence.
5. Complete Advanced Course of Study through a University Senate-approved seminary.
6. Submit autobiographical statement and written doctrinal exam to BOM.
7. Present certificate of good health and Candidate's Disclosure Form 114.
8. Be interviewed by dCOM and recommended in writing to BOM by ¾ majority vote of dCOM (§324.10).
9. Be interviewed by BOM and recommended to clergy session by ¾ majority vote of BOM (§324.14).
10. Receive clergy session approval.



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## To Become a Provisional Member (§ 324)

1. Certified candidate for at least one year, maximum 12 years (§ 324.1).
2. Demonstrate gifts for ministry of service and leadership to the dCOM's satisfaction (§ 324.2).
3. Be interviewed by dCOM and recommended in writing to BOM by a  $\frac{3}{4}$  majority vote of BOM (§ 324.10).
4. Complete BOM-sponsored Orientation to Ministry (§ 312).
5. Complete bachelor's degree.
6. Complete  $\frac{1}{2}$  of M.Div. (deacon or elder), or  $\frac{1}{2}$  of master's degree in specialized field plus  $\frac{1}{2}$  of Basic Graduate Theological Studies (deacon).
7. Present certificate of good health and Candidate's Disclosure Form 114.
8. Submit autobiographical statement and written doctrinal exam to BOM.
9. Be interviewed by BOM and recommended to clergy session by the BOM (§ 324.14).
10. Receive clergy session approval.

## To Become a Full Member Deacon (§ 330) or Elder (§ 335)

1. Been previously elected as a provisional member.
2. Serve under appointment for at least two full annual conference years.
3. Complete education requirements: M.Div. (deacon or elder); or master's degree in specialized field, plus the Basic Graduate Theological Studies (deacon).
4. Respond to written or oral doctrinal exam administered by BOM.
5. Present project demonstrating fruitfulness carrying out church's mission of "Making Disciples of Jesus Christ for the Transformation of the World."
6. Apply to and interview with BOM to receive  $\frac{3}{4}$  BOM recommendation for ordination.
7. Receive  $\frac{3}{4}$  majority approval of clergy session, participate in ordination service, and be ordained by a Bishop.