



2017 Annual Conference Group Meal Agreement

The 2017 Annual Conference will be held at Buena Vista Palace Hotel and Spa (<http://www.buenavistapalace.com/>) on June 8 - 10. There will be pre-conference events on Wednesday, June 7. The address is 1900 E. Buena Vista Drive, Lake Buena Vista, FL 32830. Their telephone number is 866-397-6516. Those **requiring a room** at Buena Vista Palace Hotel for their group meals, and those groups **planning meals somewhere else** are required to submit this form so we can publish the day and time of each meal function on the Annual Conference webpage. Phone calls and questions regarding your group meal can then be directed to the correct contact person. In order to be listed on the Conference Web-site, we need to receive a completed form by April 3, 2017 and have the FLUMC set-up on-line registration. Please contact Heidi Leab at 863-688-5563, ext. 192 (hleab@flumc.org) to set up your registration.

Attendees will be required to pay in full at the time of registration. Final dates and time of your meal may need to be adjusted to prevent schedule conflicts. Registration and payment deadline is May 24, 2017.

Contact Information

Group Name:	
Contact Person:	Contact Email:
Host Church or Organization:	Contact Phone #:

Meal Location

<input type="checkbox"/> Buena Vista Palace 1900 E. Buena Vista Dr. Lake Buena Vista, FL 32830	<input type="checkbox"/> St. Luke's UMC 4851 S Apopka Vineland Rd Orlando FL 32819	<input type="checkbox"/> Other Address
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Meal Information

Date of meal:	Approximate # expected:	Breakfast/ Lunch/ Dinner (Circle one)
Meal Time: Start: _____ End: _____		* Cost: \$ _____
Approximately how many participants?		*Please be sure to include the cost of the waiter fee and any applicable surcharges in addition to the cost of the meal. (See Terms and Conditions)
Any special items, equipment needed? (Microphones, etc., may require an additional cost)		

Please return the completed form to Sherri Lingle:

Email: slingle@flumc.org; fax: 863-688-7233; Mail: 450 Martin Luther King, Jr. Ave., Lakeland, FL 33815

***Meal costs at Buena Vista Palace:**
 Breakfast - \$26.10 - \$29.70 per person
 Lunch - \$31.50 - \$35.10 per person
 Dinner - \$63.00 per person

For Catering Menu and Terms and Conditions at Buena Vista Palace
 Please go to www.flumc.org/annual-conference-2017

I acknowledge that the group named above is responsible for all expenses incurred. I am aware that there could be additional fees based on the number of guests. See Terms and Conditions, Buena Vista Palace.

Signature

Date