



CAMPUS HOUSING RESERVATION DEADLINE: WEDNESDAY, MAY 31, 2023

Dear 2023 Florida Annual Conference Delegate:

The 2023 Florida Annual Conference of The United Methodist Church will convene on **Thursday, June 8, in Lakeland, Florida**. The Chaplain's Office at Florida Southern College will coordinate campus housing. Please read this letter carefully and follow the procedures to make your stay at Florida Southern College as comfortable as possible.

IMPORTANT: The Chaplain's Office coordinates **only campus housing and campus meals**. All other information or materials should be obtained from the Florida United Methodist Conference Center. Event information can be found at <https://www.flumc.org/annual-conference-2023>

Enclosed with this letter is your reservation card for campus housing and meals.

- **This card must be returned with payment in full** for a room assignment and meal ticket reservation to be made. Checks are the only accepted method of payment.
- **Rooms will be assigned in the order** that the reservation cards are received in this office.
- **Reservations will not be accepted over the telephone.** No exceptions.
- **Meal tickets and keys** will be issued at the time of campus housing registration.
- **Hours of campus housing registration:** 3:00 p.m. to 7:00 p.m. on Wed., June 4.
- **Campus housing registration will be held in the Honeyman Pavilion** at Branscomb Auditorium.
- **Residence halls will close** at 3:00 p.m. on Saturday, June 8.

LODGING –

- **First, it is important to note that Florida Southern College** is not set

up as an actual, fully accommodated hotel. Staying on-campus means accepting the reality of dorm life as it is. It's fun and comfortable, but it's not the Holiday Inn.

- The room fee for housing is \$130.00 per person (3 nights). *There is no per-night pricing or accommodation.*
- **A very limited number of rooms are available to accommodate physical disabilities, especially wheelchair accessibility.**
 - These rooms will be assigned on a first-come, first-serve basis.
 - Please note the “physical disability” section on your reservation card and describe on the back any limiting conditions you may have.
 - It is important to remember that there are steps leading to most of the available rooms.
- **If, after making the reservation, you are unable to attend**, please call the Chaplain's Office (863-680-4297) to cancel.
- **Rooms in the residence halls are double occupancy.**
 - **If you do not list a roommate, one will be assigned to you.**
 - **To request a specific roommate, both parties must indicate to each other on the reservation card.**
 - **Limited requests for private rooms will be accepted with payment for two people.**
- **Reservations for children are not possible.** Residence halls are not equipped for their safety.
- **All rooms are non-smoking areas.**
- **Pets are not permitted** on campus.
- ***YOU WILL NEED TO SUPPLY YOUR TOWELS, PILLOWS, SHEETS, AND BLANKETS. MATTRESSES MEASURE TWIN-EXTRA LONG. REGULAR TWIN SHEETS WILL NOT FIT.***

MEAL PLAN –

- **Meals will be served in Wynee's Bistro** with our partner FSC Guest Services (the main dining hall) beginning with dinner on Wednesday, June 7, and ending with breakfast on Saturday, June 10.
- **A meal ticket may be purchased for \$110.00 per person**, which includes breakfast, lunch, and dinner.
- **Campus meal tickets are nontransferable**, with one meal per meal period. Sorry, no exceptions.
- **Payment must be returned** with the reservation card.
- **Individual meals** may be purchased at the door.
- **All meal plan meals are served** in Wynee's Bistro (main dining hall).
- **Other a la carte options will be available** on campus during the conference separate from the meal plan. A list of those options and locations will be included in your housing registration packet.

Upon receiving your reservation card and full payment, a confirmation letter will be sent promptly to you. RESERVATION DEADLINE: Wednesday, May 31, 2023.

Florida Southern College is glad to serve the Florida Annual Conference by coordinating and making these services available to you. If you have any questions, please contact Brittany Caple in the Chaplain's Office at 863-680-4297 (bcaple@flsouthern.edu).



**FLORIDA SOUTHERN COLLEGE
2023 FLORIDA ANNUAL CONFERENCE
HOUSING/MEALS RESERVATION CARD – PLEASE PRINT**

FLORIDA SOUTHERN COLLEGE HOUSING DEADLINE MAY 31, 2023

Name(s) _____

Male ____ Female ____ Couple _____

Mailing:

Address _____

City/ST/Zip _____ District _____

Email address: _____

Daytime Phone () _____ Church Name _____

Roommate _____ (if none listed, one will be assigned)

Physical Disability (explain on back if needed) _____

PLEASE SELECT THE ACCOMMODATIONS NEEDED

Room only for ONE ADULT @ \$130.00 ____ Room only for TWO ADULTS @ \$260.00 ____

Room/Meals for ONE ADULT @\$240.00 ____ Room/Meals for TWO ADULTS @\$480.00 ____

Meals only for ONE ADULT @ \$110.00 ____ Meals only for TWO ADULTS @ \$200.00 ____

Make checks payable to Florida Southern College. Return form and payment to:
Chaplain’s Office, Florida Southern College

111 Lake Hollingsworth Dr., Lakeland, FL 33801

RESERVATION DEADLINE WEDNESDAY, MAY 31, 2023

Office Use